

TRAFFIC PATTERN AND PARKING

Please enter the driveway at the West ONLY, and leave by the East exit.
Please drive slowly around the ABC-Stewart buildings. It is possible that young children will run ahead of their parents as they are leaving the buildings, and dart into the traffic and parking areas and they are unaware of the dangers.

Prior to the first day of school (at the Open House or another time), please ask your child's teacher or another staff member to explain the traffic pattern for your child's classroom. We encourage you to drop off and pick up your child from your car, even on the first days of school. It will make the transition easier for your child.

If you are the parent of a two-year-old student, you are required to park facing the highway, and walk your child (holding his/her hand) into the classroom.

Parents wishing to park: Please park in front of the school facing the highway, not on the playground unless all spaces in front are taken. If necessary, please drive in back **very carefully** and park on the basketball court area if no children are present.

Do not park in between buildings or block teachers' parking spaces AT ANY TIME! Please, please, *do not block the area* between the buildings for even a quick chat with teachers or a trip into a building. Many carpool drivers are on tight schedules and this is a point of irritation for everyone.

PLEASE, DO NOT DROP YOUR CHILD OFF AND DRIVE AWAY!! We have actually had children left outside the building on snowy days, when school has been canceled.

Children MAY NOT be outside of cars playing while waiting in the carpool line at any time. Please drive SLOWLY! Please protect our children!

Upon arrival for class, teachers **will begin taking** students from cars **10 minutes prior** to the start of class time. Teachers will stop taking students from cars a few minutes before the time class begins; **it is the parent's responsibility to walk the child into the classroom after this time.**

Stewart parents, please **sign your child in at the office when arriving late or leaving early.** Stewart students are to be in their homerooms, ready to begin their day at 8:15 a.m. Please do not enter the Stewart hallway from 8:15-3:15 unless you are volunteering or participating in school functions to which you have been invited.

At the end of classtime, the teachers will walk your child to the traffic line, and help your child get settled in the car. This occurs from the classroom dismissal time and for 10 minutes after the dismissal time. After that time your child will be placed in Splendid Days(Extended Day) if you have not arrived.

It is the parent's responsibility to make certain a child has been appropriately and safely fastened into seatbelts and carseats.

All Splendid Day patrons should park their cars in the spaces provided in front of the buildings, near the highway. Children should be walked into Splendid Days from this area. **Please hold your child's hand when walking across traffic areas.**
Please do not leave your car and block other cars into parking spaces!

At the times when we are hosting all-school functions (Thanksgiving, December parties, Valentines Tea, etc.), it is extremely important that you park your car on the blacktop pavement if at all possible, without blocking in other cars. It is difficult for us to return the lawn to its original condition when tire ruts are made. We have routinely asked that you carpool to these events. You may park at the West Hill parking lot and arrive in one car.

SNOW DAYS AND OTHER EARLY DISMISSALS

Our school policy is to begin school **"on time"** if the local public school corporation delays the start of their classes due to inclement weather, **unless we have ascertained that it may be difficult for our staff to arrive on time.**

If BCSC cancels school, we will also cancel school. When public school closes early during the school day, we normally continue our classes until regular dismissal, BUT Splendid Days(Extended Day) will close at 5:00.

There are times, however, when the weather requires us to close even earlier than our regular dismissal times. *In any such situation, parents are encouraged to pick up their child at school at their earliest convenience, for the safety of the parent and child.*

We will make a posting to our website's home page announcing any weather related issues. We will also send an email to our parents as quickly as possible.

LISTEN TO THE LOCAL RADIO AND TELEVISION STATIONS FOR ANNOUNCEMENTS.

Television: WISH TV, WTHR TV, WRTV, WFIU, WTIU

Splendid Days will close early (usually 5:00) on other days. These include the nights of School Picnic, Parent Orientation, Spring All School Program, and other days to be announced.

A \$2 per child fee will be assessed for each MINUTE you arrive after closing time ON ANY SCHOOL DAY.